

Cyngor Cymuned LLANBRYNMAIR Community Council

Annual General Meeting

Clerk: Sarah Reast, E-mail: machinations@btconnect.com Tel. 07743 689912

Minutes of the meeting held on Wednesday, 7th May 2025 at 7.00pm
In the Community Centre, Llanbrynmair

Present

Councillors E Davies (Chair), G Davies, I Edwards, R Ashton, E Lewis, P Jones, B Jones, S Evans, D Jones, F Cauley and Cllr. G Mitchell (Powys)

Apologies – P Jones

Quorum – It was confirmed that 4 members form a quorum

Minutes of the previous meeting and matters arising – Agreed by all June 5th 2024

Electing officers and representatives – Thanks were given to E Davies for his two years of service as Chair. It was agreed that R Ashton would move from Vice-Chair to Chair according to tradition. E Lewis proposed B Jones as the new Vice-Chair and F Cauley seconded, everyone was in agreement.

The representation of the Council and the Councillors on other committees was updated and is included in the Annual Report

Review and adoption of appropriate standing orders and financial regulations – Agreed but special attention was given to rules around conducting online meetings and how members of the public might attend especially when translation services are needed. S Reast to ask One Voice Wales for advice. With regards to financial matters – the process of authorising payments was reviewed and it was suggested that the Chair should sign the bank statements quarterly following agreement by the Council that the balance is reconciled with the accounts presented by the Clerk.

Annual Report – A draft of the Annual Report was presented, some corrections were discussed before it was agreed.

Biodiversity Report – A draft of the report was presented and discussed. Corrections and additions were suggested, S Reast and F Cauley to give it further consideration before presenting again.

Review and adoption of Council's training plan

- B Jones to do Understanding the law
- F Cauley to do Biodiversity
- S Evans to do Planning
- S Reast to do Well being of Future Generations / Sustainability

Confirmation of arrangements for insurance cover in respect of all insurable risk – The policy was updated in September 2024 following the renovation of the toilets so will not need doing again until September 2025. It will be necessary to review digital risks and ensure they are covered.

Review of Councillors' subscriptions and memberships of other bodies - Councillors' interests on other committees were updated and are included in the Annual Report.

Financial matters and confirming the balance sheet for the Annual Return

1. Final balance sheet for 2024-25 – the figures were agreed in the April 2025 meeting as an accurate representation of payments and receipts during the year. These figures will be used in the Annual Return
2. The financial policy and risk management document was updated and signed
3. Payments and allowances for Councillors – This was not discussed so must be reviewed in the next Ordinary Meeting

Appointment of accountants for external audit - It was agreed that DRE & Co. Accountants in Newtown would be used.

Clerk's contract and salary - It was agreed that the existing terms should continue but the salary be raised to £13.05ph according to the NALC approved scale at Spinal point 6 LC1(5-6)

Date and time of the next meeting

The next Ordinary Meeting will be on Wednesday evening, the 4th of June 2025, 7.00pm

The next Annual Meeting will be on Wednesday evening, the 6th of May 2026, 7.00pm

The Annual Meeting was followed by a brief Ordinary Meeting to resolve one planning matter and payments due.

Planning

- 25/0388/FUL | Construction of a purpose built slurry store | Ystrad Fawr Talerddig Llanbrynmair Powys SY19 7AL – Supported

Payments and applications

£	Item	Cyfanswm	Nodiadau
07/05/25	Clerk's salary - April	£417.60	Agreed
07/05/25	Tax and NI -April	£120.15	Agreed
07/05/25	Powys – Tax on car park	£477.12	Agreed
07/05/25	Mr R A Hughes – Translation services - April	£120.00	Agreed
07/05/25	Joanna Whiteway – Cleaning toilets	£300.00	Agreed
07/05/25	Balance of the Wales Audit bill from 2018-19	£929.12	Agreed
07/05/25	E.ON Next	£28.39	Agreed
07/05/25	Gloversure - Website	£48.00	Agreed
07/05/25	Balance of bill for 2018/19 audit – Audit Wales	£929.12	Agreed

PHS – The contract has been extended to empty bins every 4 weeks instead of 6. £15.00 extra will be due for the year – Agreed

Items for the next agenda

- I Edwards – Parking on the big field and the possibility of getting stone from Network Rail
- D Jones – Uneven paving in Glanclegyr
- S Reast – Fence outside Dol y Bont
- G Davies – Tractor run to use the big field on the 8th of June
- I Edwards – Developments at Hafodwen

Sarah Reast, Clerk, Llanbrynmair Community Council